

# Elective Module Courselist 2019

	Elective Name	Live Online*	London	Manchester	Birmingham	Cardiff	Bournemouth
<b>Civil Litigation</b>	Advanced Draft Pleadings		16th September				
	Civil Litigation		<del>30th January / 5th March / 23rd April</del> 5th July / 11th October	22nd February <del>8th May</del> 10th October		5th June	
	Litigation Drafting Skills		<del>4th February / 27th June</del>	<del>10th April / 15th August</del>	29th March		3rd December
	Mediation: Essential Skills		19th November	19th March			
	Personal Injury Claims: Essential Skills		9th December	14th June			
<b>Commercial, Corporate &amp; IP</b>	Commercial Contract Drafting Skills	11th November & 12th November	<del>14th January / 25th February</del> <del>18th March / 12th April / 8th May</del> <del>16th July / 24th September</del>	6th June	12th September	<del>9th May</del> 25th November	5th December
	Commercial Property: Essential Skills		<del>29th May / 16th August</del>		1st May	26th September	
	Corporate Insolvency	<del>4th April &amp; 5th April</del>					
	Drafting Share Sale & Purchase Agreements		<del>10th May / 26th September</del>				
	Finance for Lawyers	<del>27th June &amp; 28th June</del> <del>23rd September &amp; 24th September</del>					
	Global Capital Markets		6th June				
	Intellectual Property: Essential Skills		<del>9th July / 29th October</del>				
	Understanding the City	10th October & 11th October					
	Understanding Company Accounts	30th October & 31st October		31st October			
<b>Criminal</b>	Conducting a Trial in the Magistrates' Court		15th October			10th December	
	Criminal Cross-Examination		28th October				
	Handling Experts		<del>20th September</del>				
	Finding Your Feet in the Magistrates' Court					5th July	
	Trial Strategy Planning		14th June				

\* 2 x 3 hour sessions (e.g. 09:30am – 12:30pm). Please contact Kaplan Altior for information on session times – 029 2045 1000

# Elective Module Course list 2019

	Elective Name	Live Online*	London	Manchester	Birmingham	Cardiff	Bournemouth
<b>Employment</b>	Employment Contract Drafting Skills		14th June				
	Employment Law: Practice & Skills		7th November	26th April			
<b>Personal &amp; Professional Development</b>	Business Development & Networking	3rd June & 4th June	8th March			12th August	
	Business Writing Essentials	15 July & 16 July 2nd October & 4th October					
	Commercial Awareness for Lawyers	26th March & 27th March 1st May & 2nd May 31st October & 1st November	4th July				
	Dealing With Difficult People			9th September			
	Negotiation Skills for Lawyers		29th January / 9th April / 17th May 22nd July / 13th September 11th November	22nd May / 10th July 18th November	23rd October	19th March 8th October	
	Presenting with Confidence	24th October 25th October	9th October				
	Time & Stress Management		11th February / 7th October	29th March	20th March	16th September	
<b>Private Client</b>	Family Law: Practice & Skills		31st July	22nd July		17th May	
	Financial Orders		31st May				
	Immigration & Asylum: Essential Skills		29th April / 2nd October				
	Probate & Estate Administration Skills		9th July / 29th October		10th April		
	Representing Children & Families				8th July		
	Residential Conveyancing Skills		30th September				
	Will Drafting Skills		13th November				

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